

# PRIVACY NOTICE FOR GALWAY MASTERS BASKETBALL ASSOCIATION MEMBERS

We respect your privacy. This document is to explain how we may use personal information we collect before, during and after your membership with us. This notice explains how we comply with the law on data protection, what your rights are and for the purposes of data protection we will be the controller of any of your personal information.

This notice applies to you if you are a player, supporter, coach, official, team manager or anyone who wishes to be Associated with Galway Masters.

For the purpose of this document, we, our and us refers to the Galway Masters Basketball Association, C/o The Sports Office, NUIG Kingfisher, Galway, Ireland.

We have not appointed a Data Protection Officer to oversee our compliance with data protection laws as we are not required to do so, but our chairperson has overall responsibility for data protection compliance in our organisation.

## 1. PERSONAL INFORMATION WE MAY COLLECT FROM YOU

When you sign up for membership with us, you may provide us with or we may obtain **personal information** about you, such as information regarding your:

personal contact details that allows us to contact you directly such as name, title, email addresses, address and telephone numbers, date of birth & gender.

## 2. USES MADE OF THE INFORMATION

Description of the main purposes for which we process your personal information, the categories of your information involved and the lawful basis for being able to do this.	Personal information used	Lawful basis
<b>All Members</b>		
<b>To administer any membership you have with us and managing our relationship with you, dealing with payments and any support, service or tournament enquiries made by you</b>	All contact and membership details, transaction and payment information, records of your interactions with us.	This is necessary to enable us to properly manage and administer your membership contract with us.

Where you have given us your consent to use your personal information in a particular manner, you have the right to withdraw this consent at any time, which you may do by contacting us as described in the "Contact us" section below.

Please note however that the withdrawal of your consent will not affect any use of the data made before you withdrew your consent and we may still be entitled to hold and process the relevant personal information to the extent that we are entitled to do so on the bases other than your consent. Withdrawing consent may also have the same effects as not providing the information in the first place, for example we may no longer be able to provide certain member benefits to you.

## 3. DIRECT MARKETING – we do not engage in direct marketing.

## 4. DISCLOSURE OF YOUR PERSONAL INFORMATION

We do not disclose personal information to anyone without prior written consent.

## 5. HOW LONG DO WE KEEP PERSONAL INFORMATION FOR?

We retain your details on our database for 2 years. After our tournament is completed any member participating in our event 2 year previously who has not renewed their membership in the current year will be deleted.

## 6. YOUR RIGHTS IN RELATION TO PERSONAL INFORMATION

You have the following rights in relation to your personal information:

To be informed about how your personal information is being used;

To access the personal information we hold about you;

To request the correction of inaccurate personal information we hold about you;

To request the erasure of your personal information in certain limited circumstances;

To restrict processing of your personal information where certain requirements are met;

To object to the processing of your personal information;

To request that we transfer elements of your data either to you or another service provider; and

To object to certain automated decision-making processes using your personal information.

Whilst this privacy notice sets out a general summary of your legal rights in respect of personal information, this is a very complex area of law. More information about your legal rights can be found on the Data Commissioner's website at <https://www.dataprotection.ie/>

To exercise any of the above rights, or if you have any questions relating to your rights, please contact us by using the details set out in the Contact us section below.

If you are unhappy with the way we are using your personal information, you can also complain to the Data Protection Commissioner's Office or your local data protection regulator.

## 7. CHANGES TO THIS NOTICE

We may update this privacy notice from time to time. When we change this notice in a material way, we will update the version date at the bottom of this page. For significant changes to this notice we will try to give you reasonable notice unless we are prevented from doing so. Where required by law we will seek your consent to changes in the way we use your personal information.

## 8. CONTACTING US

In the event of any query or complaint in connection with the information we hold about you, please email [galwaymasters@gmail.com](mailto:galwaymasters@gmail.com)